



## NETC Advisory Committee Meeting Agenda

Tuesday, September 23, 2025, 11:00 a.m. – 12:00 p.m. ET

### Attendees:

Ulrich Amoussou-Guenou, MaineDOT	Dee Nash, NHDOT
Mauricio Garcia-Theran, CT DOT	Emily Parkany, VT AOT
Dave Gaylord, NHDOT	Jeff Pulver, MaineDOT
Brian Hirt, CTC & Associates	Kirsten Seeber, CTC & Associates
Matt Mann, UMTC	Nicholas Zavolas, MassDOT
Ashlie Mercado, VT AOT	

### Identified efforts to use the remaining funds in CTC contract (ends 9/30/2025)

- Remaining funds through August 31 = \$20,601 (after September expenses for web hosting and Constant Contact subtracted) This equates to roughly 172 hours remaining at CTC's highest rate.
  - ~ Once CTC's final invoice has been submitted, ME will figure out the amount to go back to each state. Emily feels it's reasonable to expect that the states won't receive their transfers until early 2026.
- The selected efforts and key NETC people CTC will work with on each effort are listed below, in the order CTC will work on them. The full Advisory Committee will review and approve the key deliverables.
  - ~ **Catalog website materials**
    - CTC will name and organize the website materials to make it easy for others to locate documents. CTC will produce a table of contents for the materials. CTC will provide a folder of materials with subfolders. A ReadMe file with Member Area log in details and other pertinent information will be included. The materials will be uploaded to a flash drive to be sent to all state members.
    - Brian collected the mailing addresses for all state members and will send the website flash drive materials in October.
    - Once the last two deliverables (UAS video and SME recognition survey results) are

complete, Brian will add them to the materials and send flash drives in early October.

- Materials will not be put in a shared drive because the website will be available for three years and all states will have the flash drive with the materials.
- Dee worked with TRID to make sure all NETC reports are available there and have both a ROSA P and NETC website links. Broken links to NETC final reports were removed.
  - NETC projects have been removed from RIP.
  - The link to the final report for report 19-3: Improved Load Rating Procedures for Deteriorated Unstiffened Steel Beam Ends is not working but Ulrich is working with Dee to fix it.
  - Dee has a spreadsheet with all of the final report names and links that she will send to Kirsten. CTC will add the spreadsheet to the website materials flash drive.
  - Some of the final reports from 2012 to 2014 projects are not on the NETC website. CTC will add these reports to the website.
  - Two projects are not in TRID or ROSA P: [18-4 Quick Response Project: 2019 ICNet Workshop](#) and 20-05: Recreating NETC. 18-4 provided support for a workshop and there is no final report. 20-05 was for the NETC Advisory Committee and doesn't need to be widely available.

~ **Research success videos key contacts** – Jeff and Ulrich

- MASH projects: [18-1: Development of MASH Computer Simulated Rail/Transition Details/20-1: In-Service Performance Evaluation of NETC Bridge Rails](#)
  - The video is completed and posted on the NETC website on each project page, the Webinars page and a Research Success Videos page.
  - Kirsten sent an email about the first video to the full NETC mailing list on September 22. She reminded the state members to forward the email to interested staff.
- UAS projects: [18-3 Integration of Unmanned Aircraft Systems \(UAS\) into Operations Conducted by State Departments of Transportation/20-3 Investigating Thermal Imaging Technologies and Unmanned Aerial Vehicles to Improve Bridge Inspections](#)
  - The first draft of the video is finished. Katie sent the draft video to Jeff and Ulrich on September 22 for their review. Jeff and Ulrich had minor changes. Katie will send the draft video to the interview subjects for their review on September 23.
  - CTC should be able to complete the video by September 30. Kirsten will send an email to the NETC distribution list once the video is complete and posted. Kirsten will remind state members to forward the email to interested staff.

~ **SME recognition survey** – Dee and Jeff

- Brian sent two draft deliverables (Survey Findings Highlights and a spreadsheet with individual responses) to the state Advisory Committee members on September 3 with a follow up email on September 11.
  - All states on the call approved the Survey Findings Highlights and spreadsheet.
  - Brian will finalize both documents and send to the Advisory Committee members. Kirsten will post the materials in the proper places on the NETC website and send an email about the survey results to the NETC mailing list. Both documents will be on the website materials flash drive.
  - Emily will share the final version with RAC and ICOP.
- The NETC website, Reports section will be modified.

- “Administrative Reports” will be renamed to “Additional NETC Reports” and will include subsections for annual reports, At-A-Glance, surveys and pooled fund quarterly reports.
- “Completed” will be removed from both subsections.

- The table below shows the selected efforts with CTC’s hours and cost estimates.

Effort	Notes	Est. Hours	Actual Hours	Cost Estimate	Costs to Date
<b>Selected</b>					
<b>Website Hosting for three years</b> <ul style="list-style-type: none"> <li>• \$900/year for three years - \$2,700 (<b>Not from CTC’s contract, but extra funds.</b>)</li> <li>• 15-20 hours to organize website materials - \$2,390</li> </ul>		20	15	\$1,792	\$926
<b>NETC At-A-Glance brochure</b> – Four designed pages; featuring overall program stats and specific project highlights		90	52	\$10,755	\$7,766
<b>Two videos on selected research success</b> – 3-4 minute narrated videos, with SME or PI interviews intercut with stills and footage. Cost for two videos.		120	30.75	\$14,340	\$3,674
<b>Methods for SME recognition</b> – Synthesis and summary of national practices. Include a very short RAC survey.		85	10	\$10,158	\$1,195
<b>Section 508 remediation of key reports</b>					
		<b>Total</b>	<b>107.75</b>	<b>\$37,045</b>	<b>\$13,561</b>

#### Other Business

- Constant Contact – Kirsten will export the full contact list and close the account after she sends the email about the second Research Success Video.
  - ~ Kirsten will post the full contact list in the Member Area, and it will be included on the website materials flash drive.
- Acknowledgement of of NETC ending?
  - ~ CTC will update the website homepage with language that NETC is no longer active as of October 1, 2025 and that the website will be available until September 30, 2028.
  - ~ No other announcement will be made about NETC ending.
  - ~ Jeff will send the AAG to RAC, which will be a way to tell the group that NETC is ending.
  - ~ The Contact NETC page will remain so visitors can reach out to Kirsten, Jeff or Emily with questions.

#### Adjourn