



NETC Advisory Committee - Minutes

Tuesday, July 22, 2025, 11:00 a.m. – 12:00 p.m. ET

Attendees:

Dave Gaylord, NHDOT	Dee Nash, NHDOT
Devon Kleeblatt, CT DOT	Emily Parkany, VT AOT
Matt Mann, UMTc	Kirsten Seeber, CTC & Associates
Ashlie Mercado, VT AOT	Nicholas Zavolas, MassDOT

Identified efforts to use the remaining funds in CTC contract (ends 9/30/2025)

- Remaining funds through 6/30/25 = \$26,673 (after July-September expenses for web hosting and Constant Contact subtracted) This equates to roughly 223 hours remaining at CTC's highest rate.
- The selected efforts and key NETC people CTC will work with on each effort are listed below, in the order CTC will work on them. The full Advisory Committee will review and approve the key deliverables.

~ **Catalog website materials**

- CTC will name and organize the website materials to make it easy for others to locate documents. CTC will produce a table of contents for the materials. CTC will provide a folder of materials with subfolders. The materials will be uploaded to a flash drive to be sent to all state members and put on a SharePoint site (TBD).
 - Dee will look at Rosa P to see if the final report from previous phases on NETC are in the database.

~ **NETC At-A-Glance** – Emily and Ashlie

- The AAG is finished and posted on the NETC website.
- Kirsten sent an announcement to the full NETC mailing on 7/21/25.
- Jeff will upload the AAG to the TPF study page as we get closer to the end of the pooled fund. Emily will send to the RAC distribution list. We will not send the AAG to TRID or Rosa P.
 - Why did Jeff decide this? Jeff wasn't at the meeting to respond.
- How are the new Collaboration At Work pooled fund briefs being distributed? Maybe we can use the same strategy for the AAG. **Action item:** Emily will reach out to Brian and Khyle Clute, IA, to ask.

- ~ **Research success videos key contacts** – Jeff, Ulrich and Devon
 - MASH projects: [18-1: Development of MASH Computer Simulated Rail/Transition Details/20-1: In-Service Performance Evaluation of NETC Bridge Rails](#)
 - Jeff and Ulrich approved the draft script and images.
 - The narration has been recorded, and the video is in production.
 - UAS projects: [18-3 Integration of Unmanned Aircraft Systems \(UAS\) into Operations Conducted by State Departments of Transportation/20-3 Investigating Thermal Imaging Technologies and Unmanned Aerial Vehicles to Improve Bridge Inspections](#)
 - Interviews
 - Carol Niewola, NH, TAC member for 18-3 – Interview complete
 - Kevin Ahearn, AECOM, PI for 20-3 – Interview complete
 - Sam Maxim, ME, TAC Chair for 20-3 – Interview complete
 - The draft script is in process and will be available for review by 7/25/25.
- ~ **SME recognition survey** – Dee and Jeff
 - Emily will send the survey to RAC.
- The table below shows the selected efforts with CTC's hours and cost estimates.

Effort	Notes	Est. Hours	Actual Hours	Cost Estimate	Costs to Date
Selected					
Website Hosting for three years <ul style="list-style-type: none"> • \$900/year for three years - \$2,700 (Not from CTC's contract, but extra funds.) • 15-20 hours to organize website materials - \$1,792 		15		\$1,792	\$926
NETC At-A-Glance brochure – Four designed pages; featuring overall program stats and specific project highlights		90	50.25	\$10,755	\$7,557
Two videos on selected research success – 3-4 minute narrated videos, with SME or PI interviews intercut with stills and footage. Cost for two videos.		120	11.5	\$14,340	\$1,374
Methods for SME recognition – Synthesis and summary of national practices. Include a very short RAC survey.		85	3.75	\$10,158	\$448
Section 508 remediation of key reports					
		Total	65.5	\$37,045	\$10,305

Implementation/Post-project discussions

- [19-1: Curved Integral Abutment Bridge Design](#) – Emily worked with Jim Lacroix, State Bridge Engineer, VT AOT, to reach out to the New England state and NYS and about a meeting on integral abutment bridges. There have been a couple of meetings/webinar talking about IAB efforts recently.
 - ~ A meeting was held 5/2/25 with 15 representatives from all seven states to discuss the topics below. Good discussion on all topics.
 - ~ Kirsten sent the meeting notes and attendee emails to the attendees on 7/19/25.

Other Business

Adjourn

Next meeting: August 26, 2025 at 11:00 a.m. ET.