



## NETC Advisory Committee Minutes

Thursday, June 19 , 2025, 3:00 p.m. – 4:00 p.m. ET

### Attendees:

Brian Hirt, CTC & Associates	Emily Parkany, VT AOT
Ashlie Mercado, VT AOT	Kirsten Seeber, CTC & Associates
Dee Nash, NHDOT	

### Identified efforts to use the remaining funds in CTC contract (ends 9/30/2025)

- Remaining funds through 5/31/25 = \$28,977
- The selected efforts and key NETC people CTC will work with on each effort are listed below, in the order CTC will work on them. The full Advisory Committee will review and approve the key deliverables.
  - ~ **Catalog website materials**
    - CTC will name and organize the website materials to make it easy for others to locate documents. CTC will produce a table of contents for the materials. CTC will provide a folder of materials with subfolders. The materials will be uploaded to a flash drive to be sent to all state members and put on a SharePoint site (TBD).
    - Brian – Will wait until the rest of the materials are on the website before packaging up the website contents and sending to the Advisory Committee.
  - ~ **NETC At-A-Glance** – Emily and Ashlie
    - The AAG is finished and posted on the NETC website.
    - Kirsten will send an announcement to the full NETC mailing list.
    - Jeff will upload the AAG to the TPF study page as we get closer to the end of the pooled fund. Emily will send to the RAC distribution list. We will not send the AAG to TRID or Rosa P.
  - ~ **Research success videos key contacts** – Jeff, Ulrich and Devon
    - MASH projects: [18-1: Development of MASH Computer Simulated Rail/Transition Details/20-1: In-Service Performance Evaluation of NETC Bridge Rails](#)
      - Interviews
        - Jeff Folsom, ME, TAC chair for both projects – Interview complete

- (i) ME Communications Office sent B-roll footage.
    - Bob Landry, NH (retired), NH rep for 18-1 – Interview complete
    - Christine Carrigan, RoadSafe, PI for 20-1 – Interview complete
  - Draft script in process and will be available for review by 7/1/25. If subcommittee wants others to review, Emily will volunteer.
- UAS projects: [18-3 Integration of Unmanned Aircraft Systems \(UAS\) into Operations Conducted by State Departments of Transportation/20-3 Investigating Thermal Imaging Technologies and Unmanned Aerial Vehicles to Improve Bridge Inspections](#)
  - Interviews
    - Carol Niewola, NH, TAC member for 18-3 – Interview complete
    - Kevin Ahearn, AECOM, PI for 20-3 – Interview scheduled for 6/19/25.
    - Sam Maxim, ME, TAC Chair for 20-3 – Scheduling interview
- ~ **SME recognition survey** – Dee and Jeff
  - Jeff asked about adding a question to see if other states create SME lists. Brian will add two questions about this to the survey.
  - The survey is long enough to have sections. Brian will add a section asking about recognizing SMEs beyond Research efforts.
  - The group reviewed the survey, and Brian will add the following:
    - A question about the types of SMEs DOTs recognize SMEs including research champions, others on a research project, innovators, product evaluators, etc.
    - “SME certificates” as an additional answer option for question 6.

- The table below shows the selected efforts with CTC’s hours and cost estimates.

Effort	Notes	Est. Hours	Actual Hours	Cost Estimate	Costs to Date
<b>Selected</b>					
<b>Website Hosting for three years</b> <ul style="list-style-type: none"> <li>• \$900/year for three years - \$2,700 (Not from CTC’s contract, but extra pooled funds.)</li> <li>• 15-20 hours to organize website materials - \$1,792</li> </ul>		15		\$1,792	\$926
<b>NETC At-A-Glance brochure</b> – Four designed pages; featuring overall program stats and specific project highlights		90	50.25	\$10,755	\$7,557
<b>Two videos on selected research success</b> – 3-4 minute narrated videos, with SME or PI interviews intercut with stills and footage. Cost for two videos.		120	2.75	\$14,340	\$687
<b>Methods for SME recognition</b> – Synthesis and summary of national practices. Include a very short RAC survey.		85		\$10,158	\$269
<b>Section 508 remediation of key reports</b>					
		<b>Total</b>		<b>\$37,045</b>	<b>\$9,439</b>

**Implementation/Post-project discussions**

- [19-1: Curved Integral Abutment Bridge Design](#) – Emily worked with Jim Lacroix, Structures Manager, to reach out to the New England state and NYS and about a meeting on integral abutment bridges. There have been a couple of meetings/webinar talking about IAB efforts recently.
  - ~ A meeting was held 5/2/25 with 15 representatives from all seven states to discuss the topics below. Good discussion on all topics.
  - ~ Kirsten will finish the notes and send to the attendees, the week of June 30.

**Other Business****Adjourn**

Next meeting: July 22, 2025 at 11:00 a.m. ET.